

**Minutes of a Regular Meeting of the
Port Sheldon Township Board
August 10, 2022 – 5:30 P.M.**

1. Call to order

2. Roll Call

Present: Teresa De Graaf, Rachel Frantom, Bill Monhollon, Michael Sabatino and Gerald Smith.

Absent: None

Also present: Attorney, Ron Bultje, Fire Chief, Brad Dirkse, Building/Zoning Administrator, Ryan Capson, OCWR Commissioner, Joe Bush, Third Coast Rising representative, Shelley Ritter, and three township residents.

3. Pledge of allegiance.

4. Invocation

Teresa De Graaf offered the invocation.

5. Additions to Agenda: None

6. Approval of Agenda.

Motion by Monhollon to approve the agenda. Supported by Smith and carried.

7. Consent Agenda Approval

a. Approve Minutes- July 13, 2022 Regular Meeting.

b. Approve Financial Report

c. Approve Correspondence: Jana Reenders resignation, Tia Carmichael thank-you email

d. Approve Committee Reports

- Building – July – ten permits issued with one new house start.

- Fire Department – July report – thirty calls and two meetings.

e. Approve payment of Bills

Motion by Smith to approve the consent agenda and accept Jana Reenders resignation, with regrets. Supported by Monhollon and carried.

8. 6961 Helena Permission request.

Motion by Frantom to grant approval to cross 6961 Helena Drive property and authorize the Supervisor to sign a letter of no objection. Supported by Smith and carried.

9. Third Cost Rising – Veteran/First Responders Windsnest Request

Shelley Ritter explained the eight-week event and requested use of Windsnest Park for the period August 20 – October 22, 2022.

Motion by Frantom to table a decision until the proposed agreement with Ottawa County is complete. Supported by Smith and carried.

10. Ottawa County Parks Management Proposal Discussion.

Motion by Smith to table a decision on the agreement proposal until changes can be made. Supported by Monhollon and carried.

11. Prein & Newhof Pathway Network planning proposal discussion

Supervisor Sabatino explained the Pathway Network Planning email provided by Prein & Newhof and the estimated costs involved. No action taken at this time.

12. Special Assessment District erroneous charges.

Motion by De Graaf to amend the agenda to insert at line item #12, consideration of a resolution to refund erroneous S.A.D. payments. Supported by Frantom and carried.

Motion by Frantom to adopt a resolution refunding Rick Machiele for erroneous S.A.D. Pigeon Lake Weed Control taxes for the period 2017-2021 in the amount of \$590.00. Supported by Monhollon

and carried with five yes roll call votes. Ayes: De Graaf, Frantom, Monhollon, Sabatino and Smith.
Nays: None.

13. Public Comment

High erosion concerns due to Consumers Energy ending its regular dredging schedule was brought to the board's attention.

Motorized vehicles on the bike paths and the actions that should be taken by residents. Non-emergency 911 call or a call to our Enforcement officer were discussed.

Veterans special use availability at our township parks.

OCWR Commissioner, Joe Bush, gave a drain update.

14. Adjourn

Motion by Smith to adjourn. Supported by Monhollon and carried.

The meeting adjourned at 6:09 p.m.

Teresa De Graaf, Clerk