



# PORT SHELDON TOWNSHIP

16201 Port Sheldon Street, West Olive, MI 49460  
Telephone 616-399-6121 Fax 616-399-7173  
www.portsheldontwp.org | info@portsheldontwp.org

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## Planning Commission Meeting Minutes Wednesday, March 27, 2024

1. **Call to Order:** 5pm by Chairman Steve Grilley.
2. **Roll Call:** Commissioners present were, Steve Grilley, Lori Stump, Del Petroelje, Duke Deleeuw who arrived at 5:11pm, Nikki Timmer, Patrick Kelderhouse, Bill Monhollon. Also present were Zoning administrator-Ryan Capson, Recording Secretary-Diane Jansen, Township Planner-Andy Moore who arrived at 5:05pm. Township Supervisor-Mike Sabatino and Danielle Bouchard from the McKenna Group.
3. **Approve Minutes from February 28, 2024**  
Motion by Del Petroelje to approved the minutes from February 28, 2024 with the correction of the year. Seconded by Nikki Timmer. With all commissioners voting in favor and the motion passed.
4. **Approve Agenda:**  
Motion by Patrick Kelderhouse to approved the agenda with correction of the date. Seconded by Nikki Timmer. With all commissioners voting in favor and the motion passed.
5. **Communications:** None
6. **Zoning Administrator Updates:** None
7. **Public Comments:** None
8. **Old Business:** None
9. **New Business:**
  - a. Danielle Bouchard from the McKenna Group spoke about the Master Plan update process.
    1. This was a preliminary introduction of the scope of the process.
  - b. Lot Area Ordinance Amendment, a public hearing may be held at the next meeting.
    1. R1, LSR, zones could end up with a small buildable area.
    2. Addresses the difference in position of the front lot line that exists in the Township.
    3. It is also how the lots have historically been divided.
  - c. Definition of storage as it relates to major sporting equipment in section 16.03 item 7 in the Zoning Ordinance. The commission will continue the discussion at the next meeting.
10. **Meeting adjourned at 6:50pm**

  
Lori Stump- Secretary

4-24-24  
Date